



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

Meeting to be held in Civic Hall, Leeds, LS1 1UR
Monday, 12th December, 2022 at 5.30 pm

Councillors:

- | | |
|---------------|--------------|
| N Buckley | - Alwoodley; |
| D Cohen | - Alwoodley; |
| P Harrand | - Alwoodley; |
| S Firth | - Harewood; |
| M Robinson | - Harewood; |
| R. Stephenson | - Harewood; |
| N Harrington | - Wetherby; |
| A Lamb | - Wetherby; |
| L Richards | - Wetherby; |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people



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Agenda compiled by: Toby Russell 0113 37 86980
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
East North East Area Leader: Liz Jarmin Tel: 3789035

Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record, the minutes of the meeting held on the 26th October 2022.</p>	7 - 10
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>AGE FRIENDLY LEEDS STRATEGY & ACTION PLAN 2022-2025</p> <p>To receive and consider the attached report of the Director of Public Health outlining the refresh of the draft Age Friendly Strategy & Action Plan 2022-2025.</p>	11 - 44
10			<p>ADULTS & HEALTH – LEEDS DEMENTIA STRATEGY</p> <p>To receive and consider the attached report of the Head of Service Integrated Commissioning, Adults and Health which provides the Outer North East Community Committee with an update on the citywide Leeds Dementia Strategy.</p>	45 - 46
11			<p>LOCAL PLAN UPDATE PUBLIC CONSULTATION</p> <p>To receive and consider the attached report of the Policy & Plans Group Manager, providing the Outer North East Community Committee with a brief synopsis of the Local Plan Update public consultation.</p>	47 - 48
12			<p>OUTER NORTH EAST COMMUNITY COMMITTEE – UPDATE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships providing an overall update on the work that the Communities Team is engaged in, based on priorities identified by the Community Committee.</p>	49 - 62
13			<p>OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund Capital Budget, as well as the Community Infrastructure Levy budget for 2022/23.</p>	63 - 70

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			DATE AND TIME OF THE NEXT MEETING To note the time and date of the next meeting as Monday, 13 th March 2023 at 5:30pm.	

OUTER NORTH EAST COMMUNITY COMMITTEE

WEDNESDAY, 26TH OCTOBER, 2022

PRESENT: Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,
P Harrand, L Richards and M Robinson

16 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals.

17 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There was no exempt information.

18 LATE ITEMS

There was supplementary information submitted in relation to item 11 - Outer North East Community Committee – Finance Report which was circulated to Members prior to the meeting.

19 APOLOGIES FOR ABSENCE

Apologies had been received from Councillor Lamb and Stephenson. The Chair noted that because of members meeting commitments some members were not yet present. When the meeting commenced it was not quorate therefore members could only make recommendations which will need to be ratified at the next meeting or confirmed by delegated decision by the Communities Team.

20 DECLARATION OF INTERESTS

No declarations of interest were made at the meeting.

21 OPEN FORUM

The Governance Services Officer reported that no submissions had been received with respect to “Open Forum”

22 MINUTES OF THE PREVIOUS MEETING

RECOMENDED - That the minutes of the meeting held on 27 June 2022 be confirmed as a correct record.

23 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

24 Highways – Annual Improvement Consultation

(Councillor D Cohen joined the meeting during consideration of this item and the meeting then became quorate)

The report of the Executive Manager, Highways provided the Outer North East Community Committee with an update on the Highways Annual Improvement Consultation. A presentation was shown at the meeting and the Community Committee were invited to make comments.

The Community Committee were informed of the following points by the Highways Asset Manager:

Draft minutes to be approved at the meeting
to be held on Monday, 12th December, 2022

- The consultation on next years' programme closed on 2nd September. Lists of the proposed works had been provided to Councillors and Parish Councils at the start of July requesting comments.
- Members were provided with an explanation of the Well-Managed Highway Infrastructure Code of Practice.
- Explanation of how the Highway Infrastructure Asset Management Strategy aligns with the corporate vision and contributes to the vision for Leeds.
- Members noted that the service is currently undertaking more preventative works, such as surface dressing. It was noted that the life of a road is generally ten years.
- The service is continually reviewing all streets, and these are added to a sheet with a colour code to show what stage of repair the road is in. All roads are inspected by an engineer and a scoring system is used and checked over a three-year cycle. The service wish to get to the position that under 10% of local access roads are in poor condition.
- Each year all Members receive lists of roads requiring work and the priority given to them. Members are requested to make comments. Members were advised that all emails are noted and responded to.

The Community Committee discussions included:

- The role that Highway Asset Management will play in the mass transit system proposed by the West Yorkshire Combined Authority (WYCA) and their involvement in the consultation process, as ultimately the responsibility of road repairs in Leeds will be in the remit of that department.
- How road repairs and associated works, such as tree and gully maintenance, are co-ordinated with other council departments. It was confirmed by the Highways Asset Manager in attendance that defects noted to be outside of the jurisdiction of highways are reported to the relevant department and pro-activeness to deal with these issues are encouraged.
- The role artificial intelligence (AI) will play in the future of determining which parts of the road network requires attention. Although AI may be an efficient method for gathering data it was noted by Members that officer impact and action is essential for progressing work to highways and report of road issues or failure by the public should be a forefront reason for action.
- How public safety and distance from amenities help determine the hierarchy of roads needing work. Traffic flow is an integral consideration to prioritising highway maintenance.
- How funding will be distributed and where it will be ringfenced. It was outlined to Members that the settlement from WYCA was to be divided between the five local authorities proportional to the size of the road network the authority is responsible for.
- The process for covering funds if a highway is damaged by heavy goods vehicle as part of a building development should be more robust and enforceable as it is largely done through section 106 money which doesn't apply to all approved planning applications. If the highways department are notified of a large development, they will abstain from any repair or maintenance work until after completion to limit repetition of work.
- Communication issues internally between council departments and also to the public regarding scheduled projects were noted with work being cancelled or delayed without informing local residents and waste management being unaware of works.

- The permit system for works to highways, such as utility company installations was queried as permits will have a start and end date and there is a fixed penalty system for work outside the conditions of the permit. Members suggested the funds gained from the penalties should be spend within the area that was affected rather than going into a collective pot.

(Councillors P Harrand joined the meeting during consideration of this item)

RESOLVED – That the report and presentation be noted.

25 Outer North East Community Committee – Update Report

The Committee received a report which provided an update on the key activities being undertaken by the Communities Team based upon the priorities identified by the Community Committee. In presenting the report, it provided the Committee with an opportunity to discuss or seek further information on the range of actions currently being undertaken. The Localities Officer in attendance introduced the report noting the provision of a range of activities and events within the local communities.

The following points were discussed:

- Members praised the great work that had happened and was ongoing in the three wards given the limited funds.
- The Leeds Festival work group was noted to have had multiple meetings since the last Outer North East Community Committee; feedback from residents had been positive and no noise nuisance comments had been received to the Environmental Protection Team. The East Leeds Orbital Route had helped alleviate usual traffic issues. Members were in agreement to hold this work group for future years of the festival after this year's success.
- The Jubilee games held at John Smeaton Academy, arranged by Harewood Councillors, was outlined to be a hugely successful community event.
- The Leeds Rhinos Foundation four-day multi-sport camp continued its trend of increased attendance and diversity. Although there were some challenges noted for future provision of this event, the feedback for this year had been universally positive and the event had been cost effective.
- Deepdale Park in the Wetherby ward had held a re-opening community event to rename the park to the Gerard Wilkinson Play Area, celebrating the life of the late Councillor.
- An opening event for Boston Spa Village Hall had been held which was outlined to have transformed the local area, it enabled use of the new space for a wide range of applicable events and will be a great community asset.

RESOLVED – That the contents of the report, along with Members comments, be noted.

26 Outer North East Community Committee – Finance Report

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget as well as the Community Infrastructure Levy Budget (CIL) for 2022/23.

During consideration of the wellbeing projects Councillor D Cohen reported he had some involvement in the arrangements for the Alwoodley Santa's visit.

Wellbeing Fund Projects set out in the supplementary pack were discussed, and agreed as follows:

Project Title	Ward	Amount	Decision
Santa's Visit	Alwoodley	£3,000	Agreed
Barwick in Elmet and Scholes Christmas Lights 2022-23	Harewood	£1,000	Agreed

Following the meeting it was confirmed that the Alwoodley wellbeing budget was £2,421. To ensure the approved funding of £3,000 for Santa's visit can be met the shortfall will be made up by taking £300 from each ward Councillors Skips and Community engagement pot.

Members discussed the following points:

- The visit from Santa was welcomed and appreciated given its positive impact for young people and the community as a whole.
- The Queens Platinum Jubilee Benches that were to be sited in the Harewood ward will now be memorial benches commemorating the life of Queen Elizabeth II.

RESOLVED – To consider and approve projects as set out above and to note;

- a. Details of the Wellbeing Budget position (Table 1)
- b. Details of the projects approved via Delegated Decision (paragraph 20)
- c. Details of the Youth Activities Fund (YAF) position (Table 2)
- d. Details of the Capital Budget (Table 3)
- e. Details of the Community Infrastructure Levy Budget (paragraph 26)

Councillor S Firth joined the meeting during consideration of this item.

27 DATE AND TIME OF NEXT MEETING

RESOLVED – To note that the next meeting will take place on Monday 12th December 2022 at 5.30pm



Report of: Victoria Eaton, Director of Public Health

Report to:

Report author: Robina Ahmed, 0113 3786507, Liz Messenger 07712 214805 and Jo Volpe 0113 2441697 jo@opforum.org.uk

Date: 12 December 2022

To note

Title: Age Friendly Leeds Strategy & Action Plan 2022-2025

Purpose of report

- To share the refresh of the draft Age Friendly Strategy & Action Plan 2022-2025, with Community Committee members and gain feedback.
- Request support and promote the work of Age Friendly within the city.
- Note the Public Health approach to building winter resilience.

Main issues

Age Friendly Strategy and Action Plan 2022-2025

- Around one in three people in Leeds are aged 50 and over. In addition, the number of Leeds residents aged 80 and over will increase by about 50% in the next 20 years.
- Age Friendly Leeds is one of the eight priorities in the Best Council Plan 2020-25. The vision is for Leeds to be a place where people age well: where older people are valued, feel respected and appreciated, and are seen as the assets they are.
- Leeds is a member of the World Health Organisation (WHO) Age Friendly Cities programme and has used and adapted the age friendly cities framework to identify and address barriers to the well-being and participation of older people.
- The draft Age Friendly Leeds Strategy 2022-2025 has been reviewed and refreshed. Overseen by the Age Friendly Board, the review process has been informed by [The State of Ageing in Leeds](#) report and consultation findings, alongside a number of other consultations (please see below).

- The strategy sets out six key priority areas: housing; public and civic spaces; travel and road safety; active, included, and respected; healthy and independent ageing and employment and learning. Each priority is headed by a domain lead.
- Key objectives have been identified for each priority area including key actions for year one, two and three of the strategy.
- Domain leads have been identified and are now working to implement the actions set out in the plan.
- The governance for the draft Age Friendly Strategy and Action plans is via the Age Friendly Board, chaired by Cllr Jenkins, Deputy Executive Member for Adults and Children's Social Care and Health Partnerships. The role of the board is to provide strategic leadership and set the strategic direction for the Age Friendly Leeds work programme and to ensure the objectives of the action plan are being met.
- The full draft Age Friendly Strategy and Action Plan can be accessed via the link below.

Age Friendly in Practice

There are lots of ways that local communities can become involved in very practical ways to strengthen the age friendly approach. These are part of the Friendly Communities work lead by Leeds Older People's Forum (LOPF) which include:

- **The Age Friendly Ambassador Programme:** over 200 Age Friendly Ambassadors in Leeds have signed up to take action in their local community and help raise awareness and spread the Age Friendly message.
- **Becoming a Dementia Friend:** with around 8,500 people in Leeds living with dementia, this is an issue that effects a huge number of people therefore raising awareness and taking local action is incredibly important.
- **Age and Dementia Friendly Businesses:** local businesses can sign up; they receive a guide and develop an action plan to be more age and dementia friendly. For example: a local Optometrist who has changed their practice to make home visits for people who are housebound or a local GP surgery who is now offering longer appointments for people living with dementia and their carers.
- **The Come in and Rest Scheme:** local businesses and services can show they are welcoming to older people who many want to pop in and sit down for a while. We have sticker for windows to show this. This helps people get out and about with confidence as they know there is somewhere to sit and rest if they need it.
- **Leeds Older People's Age Friendly Steering Group:** for older people living in Leeds to share their views, ideas, experiences, or skills to help make Leeds more Age Friendly. The group meet monthly over zoom. One of the members recently won the Living Streets Charles Maher Award for her campaigning to improve the safety of her local streets.

LOPF would welcome the support of local Councillors to promote these opportunities in their communities so people and business can get involved in as many ways as they feel able.

Older People and Winter Resilience

As we approach the winter period Public Health are working with partners to support older people in Leeds to be as resilient as possible this winter. The cost of living crisis together with the impact that cold weather can have on older people requires a system wider approach to ensure proactive and preventative support is provided to those most at risk this winter. In addition, the ongoing Covid-19 pandemic can add and pose additional risk to those who are clinically and socially vulnerable.

There are a range of services which support older people who are more at risk to cold weather including:

- **Information and Advice Service** - Age UK Leeds (AUKL receive a small grant from PH (through A&H grant agreement) to deliver and promote an accessible, free, impartial and up-to-date information and advice service to older people, their families, carers, representatives and also professionals on a range of issues including:
 - Health and social care
 - Money matters
 - State Benefits (including form completion)
 - Housing rights
 - Rights to local services
 - Family and personal matters
 - Consumer issues
- **Home Plus Leeds** - Home Plus (Leeds) is a service aimed at enabling and maintaining independent living through improving health at home, helping to prevent falls and cold related health conditions. Care & Repair work in partnership with Groundwork NEWY and Age UK to provide: Aids & Adaptations in the home to reduce the risk of fall, Hazard Repairs, Heating and Energy efficiency and support people living with dementia by assessing for and providing home-based interventions. This is a citywide service.
- **Lunch Clubs** - Public Health fund the annual Lunch Club Grants (administered by Leeds Community Fund) offering a small financial contribution to support voluntary groups who provide a hot nutritious meal and social activities for old people in Leeds in a communal environment for an average delivery of 40 weeks per year.

Other opportunities to ensure organisations and communities can support older people during the winter period include:

- Signing up to receive Cold Weather Alerts - these alerts are comprised of different levels of response and actions needed based on cold weather thresholds. These responses are set within the Cold Weather Plan for England. The thresholds have been developed to trigger an alert when severe cold weather is likely to significantly affect people's health. The alerts take account of temperature along with other cold weather threats such as ice and snow.

- Supporting the workforce to have confident and compassionate conversations - by watching a short animation, anyone working or volunteering in Leeds can increase their knowledge of the evidence based, high impact interventions to support people in Leeds during winter. Free resources can then be accessed from the Public Health resource centre as well as winter planning checklists which could help you or members of your wider team. More information can be found on the [Public Health Resource Centre webpage](#) under ‘Seasonal Health (summer and winter planning)’ Watch the animation <https://rebrand.ly/LeedsWinterWorkforceAD>
- The Public Health Resource Centre (PHRC) offers support to anyone with a responsibility for or professional interest in public health or promoting health and wellbeing in Leeds, including students and volunteers. The PHRC stocks a wide variety of leaflets, posters and resources that can support different audiences, topics and challenges we face during Winter – these include flu, malnutrition, falls prevention and fuel poverty.
- Encouraging organisations to apply for ‘Stay Well this Winter’ grants. Funded by Leeds City Council Public Health and administered by Leeds Community Foundation Trust. The grants of between £500 to £5,000 will support a range of community-based projects in Leeds that target support to vulnerable people who are most at risk of becoming unwell over winter due to the cold and severe weather. Further information can be found at [Stay Well this Winter Grants | Leeds Community Foundation \(leedscf.org.uk\)](#)
- Become a winter friend – the public facing winter friends campaign aims to motivate and support people to look out for others in their community and take small actions to support those more vulnerable during the winter period through the evidence based, high impact interventions linked to winter.

Corporate considerations

a. Consultation and engagement

The Age Friendly Strategy has been informed by the [State of Ageing in Leeds](#) report. The Centre for Ageing Better working in partnership with Leeds City Council and Leeds Older People’s Forum have produced this report that looks at what life is like for people aged 50 and over in Leeds, so we can focus our efforts to make Leeds the Best City to Grow Old in. Collating key evidence and data to understand people’s experiences of growing older in the city.

Following the publication of the report a consultation with 44 Leeds residents was undertaken to discuss the findings of the report and to understand people’s experiences of growing older in the city.

A range of consultation and engagement activity has taken place which contributes to the development of Age Friendly Strategy. These include:

- The Age Friendly Partnership which brings together the statutory, voluntary and private sector to address a variety of priorities identified by older people

in relation to make Leeds an age friendly city. The partnership meets on a quarterly basis and reports key successes and challenges to the Age Friendly Board and the Health and Wellbeing board. Each meeting is themed around a topic.

- Age Friendly Ambassadors supported by Leeds Older People's Forum
- Age Friendly Steering Group coordinated by Leeds Older People's
- Leeds Older People's Forum Board of Trustees
- Public Consultation for Leeds Parks and Green Spaces - findings of the consultation were used to develop the AF Strategy and action plan
- Consultation on the housing priorities were linked to the Housing Strategy consultation that also informed the draft AF Strategy and action Plan
- Discussions have taken place through the Corporate Joint Consultative Committee Meeting and the Older Workers Staff Network to develop Employment and Learning domain
- Engagement and consultation session as part of Connecting Leeds Transport Strategy, the Vision Zero Road Safety Strategy and cycling strategy.
- Briefing for Councillor Arif Executive Member for Public Health and Active Lifestyles at Public Health.
- Briefing for Councillor Venner, Executive Member for Adults & Children's Social Care and Health Partnerships & Cllr Jenkins, Deputy Executive Member for Adults and Children's Social Care and Health.

b. Equality and diversity / cohesion and integration

- The strategy is underpinned by a number of cross cutting themes including tackling health inequalities and contributes towards several strategies and approaches within the city such as the Health and Wellbeing Strategy, the Inclusive Growth Strategy and work to become a Marmot city.
- The Age Friendly Strategy and associated action plan aims to ensure everyone can benefit from an age friendly city where people age well, regardless of where they live or their protected characteristics, enabling older people to be valued, feel respected and appreciated, and are seen as assets.
- By taking a cross council approach the strategy aims to influence widely to ensure age, as a protected characteristic, is considered in strategic priorities and plans.
- The strategy and action plan works with partners to recognise the barriers faced by older people who are, or are at risk of, being vulnerable, marginalised or disadvantaged, and put interventions in place to remove or reduce these barriers.

c. Council policies and city priorities

- Age Friendly Leeds is one of the eight interconnected priority areas of work set out in the Best Council Plan 2020-2025

- This work supports the vision of the Leeds Health and Wellbeing Strategy 2016-2021, contributing to outcome 2: People will live full, active and independent lives, and outcome 5: People will live in healthy, safe and sustainable communities. It also supports the Inclusive Growth Strategy's priority that Leeds is the best city for Health and Wellbeing by 2030.

Recommendations

- Elected Members are asked to note the contents of the report and the refresh of the Age Friendly Strategy appended.
- To consider what work is currently underway to support age friendly, winter planning and the cost-of-living crisis in local areas and how we could build on these further.
- To consider the needs of the local ageing population and how these needs can be addressed through local age friendly work.
- To consider how the work of Age Friendly Strategy and the community approaches lead by LOPF can be embedded within the work of the Community Committees.

Background information

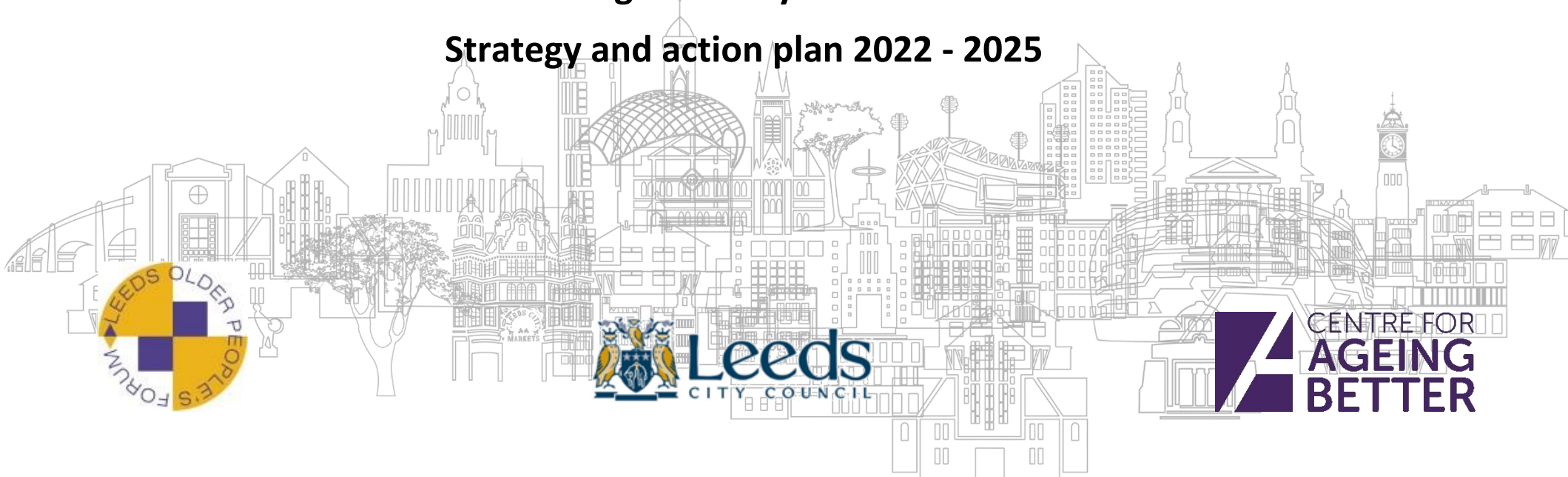
The full draft Age Friendly Leeds Strategy and Action Plan is appended.



Making Leeds the best city to grow old in



Age Friendly Leeds Strategy and action plan 2022 - 2025



Strategy

Context

The ambition for Age Friendly Leeds is to be the Best City to Grow Old in: a place where people age well - where older people are valued, feel respected and appreciated, and are seen as the assets they are.

'Age Friendly Leeds' is one of the eight interconnected priority areas of work set out in the Best Council Plan 2020-2025 that flow in particular from Leeds' three main cross cutting strategies: Inclusive Growth, Health and Wellbeing, and Zero Carbon.

Our Inclusive Growth Strategy sets out how Leeds City Council, the private sector, universities, colleges and schools, the third sector and social enterprises in the city will work together to grow the Leeds economy ensuring that everyone in the city contributes to, and benefits from, growth to their full potential. It recognises the need to support older workers to remain in fulfilling work and accommodate both changing health needs and caring responsibilities.

The Joint Strategic Assessment 2021 brings together data and intelligence to look at the current and future health and social care needs of people living in Leeds. Its purpose is to shape priorities and guide health commissioning, wellbeing and social care services and service strategies. It helps us to better understand the wider determinants of health and 'post' pandemic needs and opportunities enabling planning for the future.

Our Health and Wellbeing Strategy is about how we put in place the best conditions in Leeds for people to live fulfilling lives – a healthy city with high quality services. 'An Age Friendly City where people age well' is a priority in our Health and Wellbeing Strategy.

The Age Friendly strategy and action plan builds on previous work and is shaped by a long history of consultation and engagement going back to 1994 when Leeds Older People's Forum came into existence. Ensuring Leeds is an age friendly city has been identified as a priority area by older people themselves. Consultation and engagement over the years includes:

- March 2015 - a workshop to engage older people and stakeholders from a wide range of organisations across the public, private and third sector in the development of the Best City to Grow Old in breakthrough project using outcome-based accountability methodology as a framework for discussion. The outcomes from these workshops formed the basis of the Best City to Grow Old in action plan, 2015 – 2019.

- June/July 2016 – A workshop and follow up questionnaire to ask older people and housing providers to think broadly about housing and housing support needs for today and for future generations of older people to support the development of an older person’s housing strategy.
- June - September 2016 - consultation with 176 older people around Leeds (via focus groups and written questionnaires) using questions relating to each of the World Health Organisations domains. This was undertaken by Time to Shine in preparation for a new Age Friendly Charter for Leeds.
- June 2017 – A workshop with older people to explore older persons housing requirements to feed into the Strategic Housing Market Assessment and complement the household survey and stakeholder consultation.
- June/July 2017 – A series of workshops with older people to identify the different challenges and aspirations around travel for people in later life in Leeds to inform the scoping of new community transport and volunteer driver options.
- October/November 2019 – A series of engagement events with older people across the city to understand what matters to older people and their understanding of frailty and healthy ageing.
- December 2021 – Publication of: The State of Aging in Leeds: What life is like for people aged 50 and over in Leeds. This report sets out data and stories about what it's like to grow older in Leeds. The report supports individuals and organisations across Leeds to consider priorities for change to make Leeds Best City to grow old in.
- December 2021 – Consultation with 44 Leeds residents aged between 50 and 102 (via online, telephone and focus groups) with a range of questions to understand people’s experiences and priorities around ageing in Leeds. The consultation also looked to gather views on the State of Ageing in Leeds report findings. The findings of the consultation supported the development of the Age Friendly action plan objectives.

Why is it important?

The State of Ageing in Leeds (2021) report has highlighted some of the key data in Leeds demonstrating what life is like for people aged 50 and above living in the city and comparing this to the national data. The report shows that around one in three people living in Leeds is aged 50 and above. We have a growing older population where in the next twenty years the

number of people aged 80 and above living in the city will increase by 50%. A number of key aspects related to our age friendly framework are explored:

- Life expectancy for males in the city is 78 and females can expect to live to age 82.
- Around 70% of people aged over 50 live in owner occupied homes, with the remaining living in social housing and private rented sector. The majority of people aged 65 and above would like to stay in their own home.
- One in four workers in Leeds are aged 50 and above.
- Data shows in West Yorkshire more than 50% of people aged 65 and above will use the bus services at least once a week. Uptake of bus passes in Leeds is 80% but can drop to 60% or less in some of the most deprived areas.
- Around one in eight households will have a person aged 65 or above living in them or living alone.
- 8,500 people aged 65 and above live with dementia.
- People from Black and Minority Ethnic backgrounds living in the most deprived parts of Leeds become frail 11 years earlier than white counter parts living in the least deprived areas.

The opportunities and challenges presented by an ageing population are well rehearsed. Older people contribute in countless ways to Leeds' rich and vibrant communities – through the skills and knowledge that they bring to their local communities, high levels of volunteering, acting formally and informally as community connectors, intergenerational interactions, unpaid caring roles, and through the skills and experience they bring to their workplaces.

However, we also know that many older people are also more likely to have multiple long-term health conditions with inequalities disproportionately affecting the poorest in our city. Inequalities in older age are cumulative and have a significant impact on a person's health, wellbeing and independence. As the baby-boomer generation grows older, there will be a range of implications for public sector service provision.

Our ambition requires a 'Team Leeds' approach.

Our approach

Our approach to achieving our ambition to be the best city to grow old in is a citizenship approach, applying to the entire population. This approach:

- Places older people at the heart of the strategy

- Ensures that there is a strong focus on social networks within neighbourhoods and the city
- Promotes social capital and participation
- Age-proofs and develops universal services
- Tackles inequalities and reduces social exclusion
- Aims to change social structure and attitudes
- Responds to data, intelligence and recommendations made in relevant local and national reports such as the State of Ageing in Leeds report to ensure actions are evidence based and respond to new and emerging needs of what matters to older people
- Recognises the impact that Covid has had on older people and the support that is needed for physical and mental wellbeing as we recover from the pandemic
- Ensures the views and needs of older people are accounted for across the city
- Links with the Marmot City work to give an age friendly perspective.

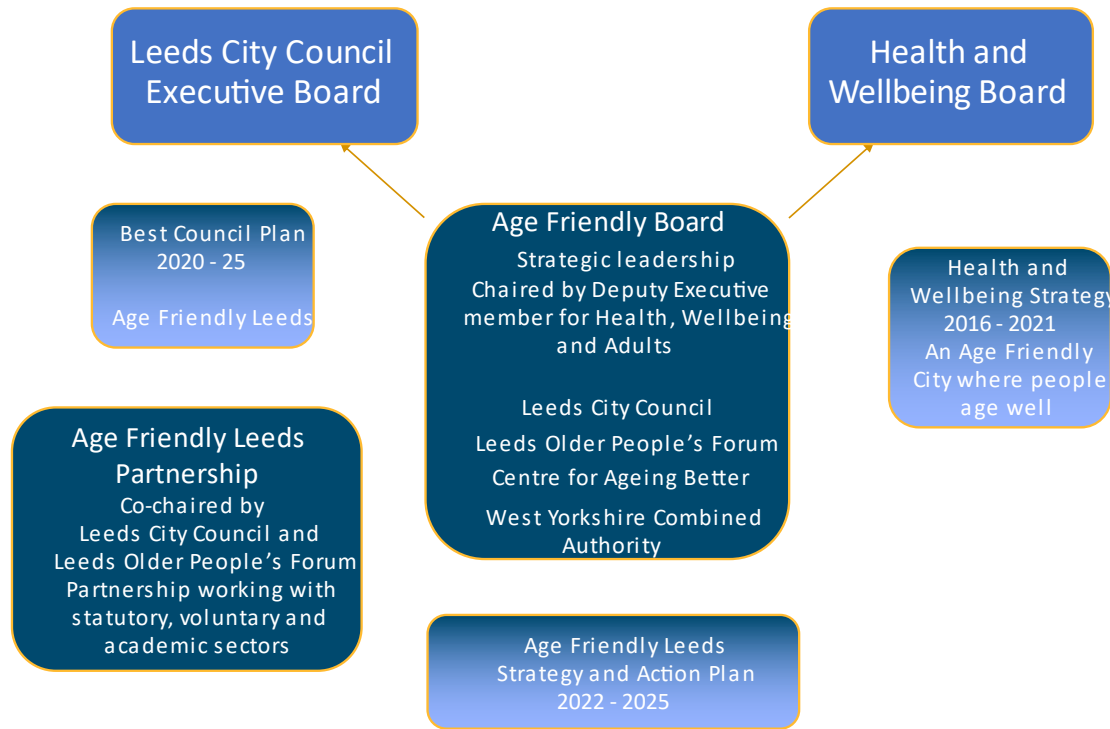
Governance – The Age Friendly Leeds Board (AFLB)

The board is chaired by the Deputy Executive Member for Adults and Children’s Social Care and Health partnerships. Its role is to:

- Provide the political leadership and set the strategic direction for the Age Friendly Leeds work programme.
- Undertake the role and responsibilities set out in the MoU signed with the Centre for Ageing Better.
- Build on existing work around older people.
- Co-produce services with older people to ensure they are involved at every stage including design and delivery.
- Ensure the objectives of the Age Friendly Action Plan are being met.
- Provide strategic direction and guidance to domain leads to ensure the needs of older people are being met.
- Respond to data, intelligence and recommendations made in relevant local and national reports such as the State of Ageing in Leeds report to ensure actions are evidence based and responding to new and emerging needs.

Membership includes the representatives from the Council, Leeds Older People’s Forum, the Centre for Ageing Better and West Yorkshire Combined Authority and reports to both the Executive Board and the Health and Well Being Board where appropriate. This work is also part of the Leeds Health and Care programme on improving population level outcomes for people living with frailty.

Governance



The Age Friendly Leeds Partnership (AFLP)

The partnership is co-chaired by Head of Public Health (Older People), Leeds City Council and the Chair of Leeds Older People's Forum. It brings together statutory, voluntary and private sectors to:

- Address the priorities identified by older people in relation to making Leeds an age friendly city.

- Build awareness of age friendly priorities and actions.
- Assess how age friendly the city is against the World Health Organization's eight Age Friendly domains
- Support age friendly initiatives in our communities and other broader initiatives which help us to work towards Leeds becoming an age friendly city.
- Support staff training and development, including increasing awareness of the issues around ageing so that they can improve their services and plan their own 'Ageing Well'.
- Developing key linkages with other groups that enhance health and social care services for older people e.g., integrated health and social care, and mental health.
- Work to challenge and remove the structural and social barriers faced by older people to independence, inclusion and equality.

The AFLP is made up of members each with their own functions and responsibilities. It provides a focus for the agreement of shared action and constructive challenge to make sure that there are improved outcomes for developing a systems-wide approach to becoming an age friendly city. The AFLP meets quarterly and reports on key successes and challenges to the Age Friendly Leeds Board and the Health and Wellbeing Board. Each meeting is themed around a topic from this action plan.

Age Friendly Leeds Partnership members: Age UK Leeds | Care and Repair Leeds | Centre for Ageing Better | Feel Good Factor | Groundwork Leeds | Leeds Beckett University | Leeds City Council | Leeds Older People's Forum | Leeds Dementia Action Alliance | University of Leeds | West Yorkshire Combined Authority | West Yorkshire Playhouse

Membership is open to any organisation that has an interest in and is committed to making Leeds an age friendly city.

National and International Partnerships

The Centre for Ageing Better selected Leeds as a partner and in October 2017 entered into a five-year partnership agreement with the Council and Leeds Older People's Forum (LOPF).

The purpose of the partnership is to enable Leeds:

- to adopt evidence-based practice,
- to pilot innovative approaches and
- to generate new evidence of 'what works' for ageing well that can be disseminated locally, regionally, nationally and internationally by Ageing Better, LCC, LOPF and other stakeholders.

The initial priorities for this partnership were transport, housing and communities and neighbourhoods. Since then, partners have worked on system wide work such as the State of Ageing in Leeds. Outputs from the partnership can be found at <https://ageing-better.org.uk/leeds>

The partnership is governed by an annual Memorandum of Understanding Review and managed by a quarterly steering group. It is one of only three partnerships that Ageing Better has established with local areas, with the others being in Greater Manchester and Lincolnshire.

Leeds is a member of:

- UK Network of Age Friendly Communities - a group of communities from across the UK that are collaborating to bring about change in the way that we respond to population ageing. Managed by the Centre for Ageing Better.
- World Health Organisation (WHO) Age Friendly Cities - established to foster the exchange of experience and mutual learning between cities and communities worldwide.

Want to find out more?

Contact us:

Leeds Older Peoples Forum

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Telephone: (0113) 2441697

Website: <http://www.opforum.org.uk/>

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Leeds City Council

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Twitter: [@ageing_better](https://twitter.com/@ageing_better)

Get involved

Think about what you can do as an individual at home or at work, or what your organisation can do to make Leeds an age friendly city. Everyone can contribute to making Leeds the best city to grow old in.

Action Plan

The action plan is structured around six topic areas adapted for Leeds from the Age Friendly City domains developed by the World Health Organisation:

- Housing
- Public and Civic Spaces
- Travel and road safety
- Active, included and respected
- Healthy and independent ageing
- Employment and learning

For each topic area we have:

- Outcomes – what we want our end result to be
- Objectives – What we are focusing on to achieve our outcomes
- Older People’s Expectations – what older people have told us they expect from an Age Friendly Leeds

These are set out in the table on pages 10 – 12.

The action plan has been informed by the [State of Ageing in Leeds](#) report, insight from engagement with older people and a number of Leeds strategies. Cross cutting themes across all the topic areas are:

- Effective communications – providing information about services and activities in a range of formats that older people can easily access, and which suit their needs.
- Access to digital technology – help and support for people who want to use digital technology to make their life better
- Engagement and co-production with older people – involving and consulting with older people on the development, delivery, management and evaluation of services and projects which affect them.
- Inequalities – recognising the barriers faced by older people who are, or are at risk of, being vulnerable or disadvantaged, and putting interventions in place to remove or reduce these barriers. Including protected characteristics and the intersection with age e.g., age and gender.
- Climate change and the impact it can have on people as they age.

Officers from across the council and their partners contribute to a quarterly update to the Age Friendly Leeds Board on how their services are contributing to the action plan and addressing the cross-cutting themes. The update is presented in a newsletter format which is shared with the Age Friendly Leeds Partnership and on our Age Friendly Leeds webpage.

Key Performance Indicators

A framework to measure the impact of the action plan was developed with support from the Centre for Ageing Better. These measures have been incorporated into the Best Council Plan and reported on annually to the Corporate Leadership Team and Executive Board. These indicators are:

- Indices of Deprivation Affecting Older People
- Disability Free Life Expectancy by gender at birth and at 65
- Healthy Life Expectancy by gender at birth and at 65
- The number of new build properties built to accessible standards M4 (2) and M4 (3)

Age Friendly Objectives, Expectations and Outcomes

There are a number of actions associated with each objective:

	Objectives & Actions	Older people's expectations	Outcomes
Public and civic spaces	<p>Objective A: Access for all: Ensuring that parks and green spaces are accessible for everyone who wants to use them.</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ Install a Changing Places toilet as part of new developments at Tropical World. ○ New city centre park (Aire park) will include accessible public toilets. ○ Get correct, up to date information about all our city parks and the Arium on Euan's Guide website. ○ To develop a process for auditing the accessibility of our sites. • Long Term <p>Review number of disabled parking bays in parks and bench numbers and locations when putting together plans on a page.</p>	<p>Public and green spaces in Leeds are safe, clean and accessible to me</p> <p>I can comfortably access toilets and seating when I go out in public</p> <p>When I go out, I feel that public spaces are welcoming to older people</p>	<p>Leeds is a welcoming city, accessible to all where older people feel, and are, safe.</p>

Public and civic spaces	<p>Objective B: Health and Wellbeing: Providing and promoting a wide range of opportunities for people to get the health benefits of spending time in green spaces.</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ Where possible and appropriate, prioritise investment in green spaces in areas of deprivation. • Medium Term <ul style="list-style-type: none"> ○ Where possible and appropriate, prioritise investment in green spaces in areas of deprivation. ○ (With partners) promote the mental and physical benefits of spending time in parks and green spaces. • Long Term <ul style="list-style-type: none"> ○ Where possible and appropriate, prioritise investment in green spaces in areas of deprivation. ○ To create a measured and signposted walking route in every suitable community and city park. ○ Develop and promote walking routes connecting green spaces and communities across the city, prioritising areas of deprivation where the public health benefits of accessing green space will be greater. <p>Objective C: Working with communities: Having a positive, open, helpful and collaborative approach to delivering the Parks and Countryside service</p> <ul style="list-style-type: none"> • Short, Medium & Long Term <ul style="list-style-type: none"> ○ Ensure all Friends, In Bloom, outdoor sports clubs, allotment associations and other community groups with an interest in our green spaces have a contact in the Parks & Countryside Service who can support them to achieve shared goals. ○ Continue to organise and support the following city-wide volunteer groups: Leeds Wildlife Volunteers, Leeds Cemetery Volunteers, Volunteer Rangers and Leeds Voluntary Footpath Rangers. 	<p>Public and green spaces in Leeds are safe, clean and accessible to me</p> <p>I can comfortably access toilets and seating when I go out in public</p> <p>When I go out, I feel that public spaces are welcoming to older people</p>	<p>Leeds is a welcoming city, accessible to all where older people feel, and are, safe.</p>
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Travel and road safety	<p>Objective A: Ensure older people have a choice of transport options and can chose a mode that is most appropriate for their journey</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ Complete Leeds Public Transport Investment Programme ○ Pilot Streets for People/ Active Travel Neighbourhood schemes ○ Develop Leeds Streetscape Space allocation policy ○ Develop and sign a Street Charter for Leeds • Mid Term <ul style="list-style-type: none"> ○ Deliver electric bike hire scheme for Leeds ○ Continue to deliver dropped kerbs and disabled parking bays ○ Continue to identify and help overcome barriers to walking through the demand responsive provision of pedestrian crossings (ongoing) ○ Deliver cycling infrastructure improvements as part of TCF and Active Travel Fund • Long Term <ul style="list-style-type: none"> ○ Deliver bus infrastructure, walking and cycling improvements as part of CIP ○ Develop infrastructure that enables people to continue cycling into older age, including safe segregated routes, a range of adapted bikes and electric bikes, cycle training 	<p>I can access a range of safe, reliable and affordable public transport options</p> <p>My needs are supported by age friendly public transport facilities and staff</p> <p>If I need to travel by car, safe roads and parking are easily accessible to me</p> <p>I feel safe and confident enough to make active travel choices if I am able</p>	<p>Older people are able to access a broad range of affordable and accessible transport options to get about the city easily and safely</p>
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Travel and road safety	<p>Objective B: Lower the cost of mobility, ensuring transport is affordable and accessible to everyone</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ Work with West Yorkshire Combined Authority and bus operators to deliver improvements to the bus fleet, including audio announcements ○ Improve accessibility of information at bus stops through electronic displays and audio-announcements ○ Pilot the demand responsive community bus service in East End Park ○ Improve walking and cycling links from Pudsey to New Pudsey railway station to help overcome barriers ○ Deliver improvements to bus stops and infrastructure in Cottingley, Middleton and Bramley • Mid Term <ul style="list-style-type: none"> ○ Deliver improvements to Leeds Railway Station ○ Deliver access improvements to Morley Railway Station ○ Deliver Leeds Bike Hub at the railway station, including parking for adapted cycles and power assisted parking • Long Term <ul style="list-style-type: none"> ○ These will be for the combined authority to consider, can involve mode blind tickets, mobility cards ○ Progress mobility hubs 		
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Travel and road safety	<p>Objective C: Eliminate Road deaths and serious injuries by adopting a Vision Zero</p> <ul style="list-style-type: none"> • Short-term Actions (Yr1) <ul style="list-style-type: none"> ○ Continue working in partnership with LCC and external partners ○ Provide comms outlining changes to the Highway Code and how driving behaviour will need to change. ○ Carry out in-depth analysis of victim data to understand who is causing the harm, the factors contributing to KSI collisions and to identify emerging issues that cause death and serious injury on our roads. ○ Set up a Vision Zero Expert Panel to share information, guide the development of the strategy and action plan. ○ Identify local and regional organisations to engage with including road users who are more vulnerable to traffic injury, drivers and people ensuring diversity and equality in our approach (ongoing) ○ Develop and deliver data-led police operations to tackle speeding, dangerous driving behaviour, anti-social vehicle behaviour and stolen vehicle offences. • Mid-Term Actions (Yr2) <ul style="list-style-type: none"> ○ Update the Vision Zero 2040 Action/Delivery Plan biennially with a short, medium, long term prioritised programme of actions and works. ○ Develop Vision Zero kitemark or rewards programme to recognise best practice in safer behaviours and design. ○ Launch a Leeds Safer Roads website to outline responsibilities for addressing road danger in Leeds, share headline CRaSH data and provide a facility for people to suggest road safety improvements. ○ Promote alternatives to driving, such as taxis, rideshare services, designated drivers, and public transport and explore new ways to spread the message. • Long-Term Actions (Yr3) <ul style="list-style-type: none"> ○ We will try to identify ways to engage with older drivers and find out more about how to prevent KSI crashes involving older people. 		
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Travel and road safety	<p>Objective D: Support and motivate people to make healthy travel choices</p> <ul style="list-style-type: none"> • Short-Term <ul style="list-style-type: none"> ○ Promote and enable access to adapted bikes and electric bikes ○ Work with older people, disabled people and their organisations on identifying and removing barriers on greenways and quietways ○ Work with Community Committees to develop community led local transport plans that help identify and remove barriers ○ Deliver the Streets for People project in Holbeck • Mid Term <ul style="list-style-type: none"> ○ Develop signage strategy for Leeds, improving legibility and reflecting the dementia friendly aspiration ○ Work with partners such as Active Leeds and Older People's Forum on developing programmes that enable and support older people to undertake short local journeys without a car • Long Term <ul style="list-style-type: none"> ○ Continue ensuring new developments conform to the SPD and create accessible, attractive neighbourhoods enabling walking and cycling at all ages 		
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Active, included and respected	<p>Objective A: Maximise the opportunities created by the Time to Shine Programme to reduce loneliness and social isolation</p> <ul style="list-style-type: none"> ○ Short, mid and long term ○ Ensuring businesses, services, communities, and spaces are Age & Dementia Friendly through utilising the Friendly Communities sign up scheme. ○ Listening to the voices (active voices) of local older people through Leeds Older People’s Forum, Age Friendly Steering Group. Age Friendly Ambassadors. DEEP and member organisations. ○ Sharing information for services for older people in the FC newsletter, social media, LOPF, events and through wider networks ○ Sharing the Loneliness Manifesto and encouraging individuals, organisations and policy makers to commit to it <p>Objective B: Work with artists, practitioners and cultural organisations to actively engage older people in the city’s arts and cultural offer</p> <ul style="list-style-type: none"> ○ Short Term <ul style="list-style-type: none"> • Age friendly updates in arts@leeds newsletter • Ensure age friendly considerations are taken during grant funding review to assess whether targeted project funding might be useful • Support LEEDS2023 to engage and promote all their events in an age friendly way, and via age friendly means (wider marketing than purely digital) • Collect case studies and showcase age friendly creative projects citywide – including highlighting projects funded by Leeds Inspired • Age friendly images utilised in Culture Programmes presentations, reports and/or website • Dementia Friendly performances offered as part of LCC venue programming (pantomimes at Carriageworks Theatre) ○ Mid Term 	<p>I volunteer some of my time to helping my community, friends and family</p> <p>I have access to range of social activities and don’t feel lonely</p> <p>I feel supported and respected by my community, and can ask for help when I need it</p> <p>I can easily find out about events, groups and opportunities in my community</p>	<p>No-one is lonely; there are a range of opportunities people can participate in to help them live healthy, active and fulfilling lives.</p> <p>Ageing is promoted positively and older people feel worthwhile and valued as citizens of Leeds.</p>
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Active, included and respected	<ul style="list-style-type: none"> • Access support via special 'concert bus' enabling older people to engage with Leeds Town Hall Saturday evening concerts. Due to recommence following refurbishment of LTH. • Host quarterly webinars for gatekeepers to share with their participants – including through social prescribing • Celebrate age friendly cultural opportunities delivered throughout LEEDS2023 year of culture (case studies and social media representation) • Support and collaborate with the Creative Ageing forum (hosted by Leeds Arts, Health and Wellbeing Network) – deliver targeted development activities for the creative sector and promote the work of the forum • Discover and celebrate older Creative Entrepreneurs & explore a potential Leeds Inspired funding round dedicated to supporting the practice of artists over 55 and/or projects with an intergenerational focus <ul style="list-style-type: none"> ○ Long Term <ul style="list-style-type: none"> • Embed age friendly focus in the legacy plans for LEEDS2023. • Explore creating opportunities for older people to become arts champions/take part as a buddy with a younger person who get invited to previews and opening night <p>Objective C: Offer a range of volunteering opportunities which older people can actively participate in.</p> <p>TBC</p> <p>Objective D: Undertake work with partners and the media to raise the profile of Age Friendly Leeds, intergenerational work and positive ageing.</p> <ul style="list-style-type: none"> ○ Short term <ul style="list-style-type: none"> • Recruitment of AF ambas • Role out of Wise up to Ageism training • Identify a Comms expertise ○ Medium term <ul style="list-style-type: none"> • Development & promotion of image library 		
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Active, included and respected	<ul style="list-style-type: none"> • Widen the work of Age Proud across other sectors ○ Long Term <ul style="list-style-type: none"> • To add once AP have developed Action Plan <p>Objective E: Actively engage older people in the city's wider cultural and reading offer</p> <ul style="list-style-type: none"> ○ Short Term <ul style="list-style-type: none"> • Providing inspiration to find new cultural and reading experiences in safe, free indoor spaces alongside a remote offer and streamed events • Access to key collections of healthcare books (Books on Prescription) through libraries • Providing digital skills support and device lending, enabling people to take part in a wider range of opportunities ○ Mid-Term <ul style="list-style-type: none"> • Access to volunteering opportunities, reading, social and culture-sharing groups ○ Long-Term <ul style="list-style-type: none"> • Contributing to the local history and stories of the city through Leeds Libraries Local History team <p>Objective F: Digital Inclusion: Older People in Leeds have equal opportunity to use digital tools, technology, and services in the right way for them</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ Continue delivering and developing the city-wide Older People's Digital Inclusion Network in partnership with Leeds Older People's Forum. ○ Organisations supporting older people work in partnership to share best practice, resources, and tools to best support older people with digital inclusion. 		
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- Device gifting schemes within organisations support older people with connectivity and access to digital.
- Digital Inclusion awareness training delivered with organisations supporting older people.

- Mid Term
 - Increase the capacity of organisations across the city to deliver digital inclusion in a sustainable way.
 - Work with organisations that support older people to help them understand the benefits of digital inclusion and their role in delivering digital inclusion interventions. Building their confidence and skills using a stepped approach in line with their capacity.
 - Target digital inclusion activities to improve outcomes for people living in care homes across Leeds
 - Develop Digital Health Hubs across the city to support older people to have support and opportunity to engage with Health services digitally in the right way for them.

- Long Term
 - Continue to build a sustainable infrastructure of support that older people can be referred into.
 - Working with organisations who support older people to ensure digital inclusion is embedded into their service provision.
 - Increasing choice and opportunities for older people to access digital equipment and connectivity
 - Increase community capacity to build sustainable digital inclusion interventions to support older people

Healthy and independent ageing	<p>Objective A: Deliver a plan to promote healthy ageing that focusses on; Active and Independent Living</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ To reduce the impact of deconditioning and support independence in the home by commissioning services and activity which is evidence-based work ○ Ensure data, intelligence and insight informs the development and allocation of funding by LOPF for the hospital discharge wrap around care programme • Mid Term <ul style="list-style-type: none"> ○ Support the development and delivery of the Leeds Physical Activity Ambition with a focus on both the priorities of Deconditioning and Active Environments. ○ Develop and deliver a training programme aimed at the wider workforce to support the identification of and support for reducing deconditioning and improving reconditioning. ○ Ensure services meets the needs of older people at risk of poor health due to falls risk. • Long Term <ul style="list-style-type: none"> ○ Develop a programme of work to recognise a broad range of physical activity provision in the city that positively impacts on strength and balance. <p>Objective B: Deliver a plan to promote healthy ageing that focusses on; Nutrition and Hydration</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ Commission services for older people to access hot and nutritious meals with a focus on reducing health inequalities, tackling social isolation and loneliness and improving nutrition for older people ○ Ensure age friendly principles and the needs of older people are fed into the development of the Food Strategy for Leeds. ○ Develop and deliver a programme of activity to increase vitamin D supplement uptake in those most at risk • Mid Term 	<p>I enjoy a good quality of life, living independently as far as possible</p> <p>I can access health-related appointments in a simple and timely manner</p> <p>I feel listened to and respected in a healthcare setting</p> <p>My holistic needs are taken into account when I access healthcare services</p> <p>As a carer I am acknowledged, valued and supported in my caring role.</p>	<p>Older people are able to live healthy lives and remain independent for longer.</p>
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Healthy and independent ageing	<ul style="list-style-type: none"> ○ Review delivery of lunch clubs and amend as necessary to ensure the provision of grants continue to focus on reducing inequalities, tackling social isolation and loneliness and improving nutrition for older people ○ Lead a programme of work to support in the wider workforce capability to identify and support the nutritional needs of older people. ○ Facilitate multiagency partnership working to lead relevant actions as identified in the Food Strategy for Leeds <p>Objective C: Deliver a plan to promote healthy ageing that focusses on; Mental Health and Wellbeing</p> <ul style="list-style-type: none"> ● Short Term <ul style="list-style-type: none"> ○ Understand data, intelligence and insight to inform the development and delivery of priorities in the Mental Health Strategy relating to older people. ○ Map current provision of services, resources and support available to older people to support their mental wellbeing to identify gaps to inform the development and delivery of the Mental Health Strategy related to older people. ● Mid Term <ul style="list-style-type: none"> ○ Develop Age Friendly principles with mental health services in Leeds and support the implementation of these. ○ Identify and map appropriate training offers and bespoke opportunities for frontline staff (clinical and third sector) to be able to access around older people and mental health ● Long Term <ul style="list-style-type: none"> ○ Develop and deliver a programme of appropriate and bespoke training offers for frontline staff (clinical and third sector) to support older people and mental health. 		
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Healthy and independent ageing	<p>Objective D: Deliver a plan to promote healthy ageing that focusses on; the Broader determinants of health and health protection.</p> <p>Short Term</p> <ul style="list-style-type: none"> ○ Lead the development and delivery plan of the older people’s aspects of the Public Health Weather and Health Impact Group. ○ Coordinate the Leeds (placed based) ICS funded Fuel poverty programme increasing access to home adaptations, financial support and energy efficiency measures to those identified through clinical pathways. ○ Develop and deliver a programme of work to ensure people have greater financial security in later life initially focussing on pension credit take up ○ Ensure evidence based and appropriate key messages and proactive support around COVID are targeted to older people including support for testing, vaccinations and staying safe OP using trusted channels <ul style="list-style-type: none"> ● Mid Term <ul style="list-style-type: none"> ○ Ensure evidence and learning from the ICS funded Fuel poverty Programme is fed into regional and local plans for Y2 and 3. ○ Continue to work with partners to support home improvements and adaptations to meet the needs of older people at risk of poor health due to the impacts of cold weather. ○ Evaluate and share learnings from the ICS funded fuel poverty work to ensure learning is built into service design and delivery. ○ Continue to develop and implement a coordinated plan to protect those most at risk from cold weather through the Public Health Weather and Health Impact Group. ○ Further development of the financial security project with a focus on those older people hardest hit by the increases in the cost of living and energy prices. 		
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Employment and learning	<p>Objective A: Develop an approach to Age Friendly working practices to Support 50+ back into work; to stay in work; explore career change and upskilling and to access education and learning opportunities</p> <ul style="list-style-type: none"> • Short Term <ul style="list-style-type: none"> ○ Developing a better understanding of the 50+ priority group • Mid Term <ul style="list-style-type: none"> ○ Develop corresponding gaps in provision and map progression routes • Long Term <ul style="list-style-type: none"> ○ Evaluate the impact from the work undertaken in years 1 & 2 <p>Objective B: Hire and Develop the over 50 workforce within Leeds City Council</p> <ul style="list-style-type: none"> • Action <ul style="list-style-type: none"> ○ To complete a practice review – recruitment/adopt best practice re age-positive hiring; especially to address labour shortages ○ To review offer and relevance of learning for older workers, identify gaps and options to support career change and alignment with future needs and workforce plans <p>Objective C: To support the Health, Wellbeing and Benefits of the 50+ workforce</p> <ul style="list-style-type: none"> • Actions <ul style="list-style-type: none"> ○ Review impact of the Supporting Staff at Work Charter – ensure this considers an employee's future needs/orientation and career opportunities, stressing both short- and longer-term ambitions. To also address areas where health/age is most likely to affect staff e.g., in front-line roles and manual jobs ○ Pension – Consider impact pending legislative changes to the LGPS in terms of policy and future practices in relation to staff of all age. 	<p>I feel my life skills and experience are valued by my employer</p> <p>I have continued opportunities to learn and develop at work</p> <p>I have the option to work flexibly or in a way that suits my living situation</p> <p>I have easy access to support on career change, upskilling or other learning opportunities</p> <p>I am able to make positive and fulfilling retirement plans</p>	<p>Older people in Leeds actively participate in the city through fulfilling employment and learning</p>
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Objective D: To promote an Age Positive Culture and flexible working

- Actions
 - Promotion of age-friendly practices – develop materials and briefings for managers
 - Maintain and develop links with staff networks
 - Review feedback from older workers in surveys – set baselines regarding this
 - Practice review – Flexible working policy – consider use amongst older workers; especially those in front-line roles

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Housing	<p>Objective A: Improving housing quality / adaptations to support independence (Mandy Sawyer)</p> <ul style="list-style-type: none"> • Short- Term <ul style="list-style-type: none"> ○ Complete options appraisal of good homes agency approach, considering options at city and West Yorkshire level ○ Review of hospital discharge and prevention pathways / partnership working to ensure earlier consideration of housing needs ○ Evaluate outcomes of Govtech project / other projects to identify digital technologies for monitoring housing quality / supporting independence • Mid-Term <ul style="list-style-type: none"> ○ Actions determined by year 1 options appraisal and reviews • Long-Term <ul style="list-style-type: none"> ○ Actions determined by year 1 options appraisal and reviews <p>Objective B: Increasing public and agency awareness of information and advice on housing options with preventative focus</p> <ul style="list-style-type: none"> • Short-Term <ul style="list-style-type: none"> ○ Continue to develop Leeds Directory as a public source of information and advice on housing options and contribute to the Directory discovery work ○ Complete survey of housing and health professionals to identify training needs / awareness of referral pathways. Begin to deliver cross sector training ○ Contribute to West Yorkshire campaign to encourage social housing tenants to 'rightsize' ○ Develop and deliver pilots to encourage early consideration of age friendly housing options – retirement planning in anchor organisations, self-assessment toolkit ○ Undertake equality impact assessment of information and advice objective to ensure that actions are inclusive • Mid-Term <ul style="list-style-type: none"> ○ Support delivery of longer-term development of Leeds Directory website solution to provide improved information and advice ○ Embed cross housing and health sector training and partnership working ○ Continue pilots to encourage early consideration of age friendly housing options 	<p>I am supported to live safely and comfortably in my own home</p> <p>I am confident and well-informed about my future housing options</p> <p>A variety of age friendly housing options are available to me</p> <p>I feel able to plan ahead and make positive and proactive decisions about my housing situation</p>	<p>Older people can access the help, support and housing options they need to live independently in their place of choice.</p>
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	<ul style="list-style-type: none"> ○ Continue to monitor equality impacts of actions / pilots ● Long-Term <ul style="list-style-type: none"> ○ Embed and promote housing information and advice pages on Leeds Directory to public and agencies ○ Evaluate cross housing and health sector working ○ Embed preventative approaches of age friendly housing options <p>Objective C: Increasing provision of age friendly housing options including accessible new housing and specialist housing with support</p> <ul style="list-style-type: none"> ● Short-Term <ul style="list-style-type: none"> ○ Monitor delivery of current accessible housing targets for new developments via Core Strategy and maximise uptake through proactive work with developers ○ Monitor outcome of government consultation on accessible housing targets ○ Continue to deliver extra care programme via Home Group and LCC, maximising effectiveness of how developments are meeting need ○ Undertake equality impact assessment of age friendly housing options objective to ensure that actions are inclusive ● Mid-Term <ul style="list-style-type: none"> ○ Taking into account outcome of government consultation and evaluation of current accessible housing targets in Core Strategy review targets ○ Continue to deliver extra care programme via Home Group and LCC ○ Continue to monitor equality impacts of actions / pilots ● Long-Term <ul style="list-style-type: none"> ○ Undertake evaluation of extra care programme to identify impacts and opportunities 		
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Report of: Kate Daly, Head Of Service
Integrated Commissioning, Adults and Health

Report to: Outer North East Community Committee
[Alwoodley, Harewood, Wetherby]

Report author: Tim Sanders – Commissioning Programme Lead - Dementia

Date: 12 December 2022 **To note**

Title: Adults & Health – Leeds Dementia Strategy

Purpose of report

1. To provide the Outer North East Community Committee with an update on the citywide Leeds Dementia Strategy.

Main issues

2. The discussion is intended as an engagement opportunity with ward members, providing information to the Outer North East Community Committee relating to the Leeds Dementia Strategy.
3. The update provides a general overview of the Strategy, including data, approaches, and intended outcomes.
4. The discussion also provides an opportunity to deliver more localised information relating to the wards of Alwoodley, Harewood and Wetherby, particularly with a focus on localised dementia diagnosis numbers.
5. Elected members are encouraged to engage with the discussion and contribute their local expertise, in order to harness the best results from the Leeds Dementia Strategy.

Recommendations

6. Elected Members are asked to note the contents of the report and presentation that will be provided by the dementia lead from the Adults & Health Commissioning Team.

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Report of: Adam Harvatt, Policy & Plans Group Manager
Report to: Outer North East Community Committee
Report author: Caroline Harris, Planning Assistant, (0113) 3788072
Date: 12 December 2022 **To note**

Title: Local Plan Update Public Consultation

Purpose of report

1. To provide the Outer North East Community Committee with a brief synopsis of the [Local Plan Update public consultation](#), for general promotion and to gather input from Elected Members and residents on any further engagement we can do in communities, to raise awareness and encourage participation in the consultation.

Main issues

2. This Local Plan Update involves the preparation of new and amended planning policies to do with climate change. Following the declaration of the Climate Emergency in 2019 and a review of all planning policies in the Local Plan in 2020, it was determined that we prioritise the update and amendment of existing policies and addition of new policies, to address carbon reduction in new development and to reduce the impacts of climate change locally.
3. These new and amended policies have now been drafted. Before submitting them to the Secretary of State for independent examination, public consultation is taking place. We would like to know whether stakeholders, statutory consultees and residents throughout the Leeds district support what we are trying to do, or if there are objections, the reasons for these.

4. The report and presentation are intended to provide the Outer North East Community Committee with an overview of the Local Plan Update and the current public consultation, linking the discussion to local issues relevant to the specific Community Committee area.
5. The agenda item also provides Elected Members and the public with the opportunity to provide feedback to the Policy & Plans Team relating to the consultation and approaches to communication and engagement going forward.

Recommendations

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from the Policy and Plans Team and provide any assistance deemed appropriate to promote the consultation in the Outer North East Community Committee area.



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood and Wetherby)

Report author: Preet Kundhi – 0113 535 1239

Date: 12 December 2022

For decision and consideration

Outer North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme

Environment & Community Safety

Environmental Sub Group Meeting

3. Members of the group consist of one councillor from each of the three wards and officers from several services across Leeds City Council. In attendance are officers from Parks and Countryside, Cleaner Neighbourhoods Team, Housing Management, and the Refuse Team.

4. Since the last Community Committee meeting on 26 October 2022, the Environmental Sub Group met on 22 November 2022. Also in attendance was an officer from the Forestry Team and from the Serious Environmental Crime Team (SECT).
5. Services around the table discussed how they can work in partnership and what deterrents can be implemented to tackle the largescale fly tipping that has recently taken place in the Whinmoor Country Park. A site visit is to take place to see what can be done to deter this type of behaviour whilst keeping the feel of the Country Park.
6. Services also discussed what can be done to improve the environmental areas on Housing land. A working group has been established to take this forward, with the aim to feed this into a strategic piece of work that is taking place between Housing and Forestry in the new financial year. A site visit to identified areas has been arranged with the relevant officers and with the Chair of the Environmental Sub Group.
7. Each service provided an update of the work currently being undertaken and in the foreseeable future.
8. Parks and Countryside asked members of the sub group to identify any land which can be considered for planting trees. The Cleaner Neighbourhoods Team provided an update on the road sweeping and de-leafing schedule. The Housing Service discussed some of the challenges experienced with established staff leaving the service and new staff being recruited. The Forestry Team discussed about safely removing Ash trees dying due to fungal infection.
9. The next Environmental Sub Group meeting will be taking place on 27 February 2023 and Forestry and the SECT Team have been invited to attend.

Grit Bin Installation and Refills

11. All three wards have been working with the Communities Team and the Highways Service to ensure that grit bins are refilled and local residents are prepared and kept safe for the coming winter months.

Scholes Lodge Meadow

12. The Harewood councillors funded Barwick in Elmet and Scholes Parish Council to purchase spring bulbs and wildflower seeds for Scholes Lodge Field. Planting of the bulbs took place on 12 November 2022, so that a visual impact will be created in time for Spring and Summer 2023. The planting will also increase the diversification of habitat for all wildlife and provide pollination by bees and a food source for insects.

Wike Ridge in Bloom

13. Wike Ridge in Bloom are a voluntary organisation set up on 25 August 2021 by residents of Wike Ridge Estate. The aim of the group is to bring the community together to work collectively by improving the estate communal areas through horticultural projects.

14. Last December the Alwoodley councillors funded the group £2,000 towards a new noticeboard and power tools. The noticeboard was installed in January this year. Since then, the noticeboard has been a valuable asset to Wike Ridge in Bloom. As it enables communication about working mornings, events such as Jubilee celebrations, and a place to publish the minutes of meetings. Without the board the group would have no other means to communicate with everyone on the estate.
15. The hedge trimmer has been used to tidy and trim areas where there have been bulbs and plants planted.
16. The In Bloom group is thriving with a team of ten volunteers and with more planting projects finished. The group have developed a further three flower beds and more projects for the estate are planned.
17. The Alwoodley Councillors also gave £300 in MICE for the water bowser, which has been essential to keep the plants looking good through this exceptionally dry summer.
18. The group were also successful in being granted the Arium In Bloom grant. The group have used different funding streams to get themselves established and are now working to becoming financially self sufficient, and for this a Friends of Wyke Ridge in Bloom has been set up.



Children and Families

Youth Activity Funding Consultation

19. The Youth Activity Funding consultation is now open to seek young people's view on how they would like Youth Activity Funding for 2023/24 to be spent in their area. Schools and clusters have been contacted across the three wards to seek their support in having the young people fill out the survey.
20. Leeds City Council's Youth Service in the new year will be working with the young people that they engage with to have the survey completed. Councillors, Town and Parish Councils and organisations are encouraged to share this survey far and wide.
21. The survey can be accessed via a website link or a the QR code. The website link is: <https://surveys.leeds.gov.uk/s/YouthActivities2022/>



The Zone - Zone and Away Project

22. The end of project evaluation for Zone and Away was received by the Communities Team. The Alwoodley Councillors funded The Zone in 2021 from their Youth Activity Funding for a year's provision from August 2021 until July 2022.
23. The aim of the multi-activity project was to build young people's self esteem and confidence, to support them in finding new hobbies, accessing opportunities and to tackle social isolation and loneliness. All the activities were designed to make a positive impact on mental health and wellbeing. The project was a hybrid programme; a combination of on-site, on-line and off-site activities.
24. Activities that were delivered were sports, cookery, multi-media, music, science, the arts and more. During Summer 2021 there will be various taster sessions on offer with a view to expanding the programme with the most popular sessions.
25. From September 2021, activities ran after school between the hours of 3:15pm and 8pm. The programme was divided into age relevant activities for children and youth between 10 and 16 years old.
26. The Zone were successful in fulfilling all project outputs especially during a time of when Covid 19 was still in circulation, lockdown restrictions were in place and then the easing of the restrictions in 2022.

27. The Zone Youth Centre and its Youth Leaders delivered over 200 in person and online sessions to circa 350 young people. The programme grew in strength and numbers throughout the project. The Zone had to increase the hours of the youth team and promote a volunteering programme to safely deliver all sessions.

Santa's Visit

28. At the time of writing this report the Alwoodley councillors in partnership with Moortown West Residents Association are preparing for Santa to visit two locations in the ward. Santa is due to visit on 4 December 2022 to hand out gifts to young people and their families in the ward. This is the third year that this event is taking place and each year it is bigger and better. A verbal update will be provided at the Outer North East Community Committee meeting on 12 December 2022 by the Alwoodley councillors.

Ward Business

Town and Parish Council Forum

29. The Town and Parish Council Forum meeting took place on 27 October 2022 at Wetherby Town Hall and Chaired by one of the Wetherby Ward Councillors. The Chair of the Outer North East Community Committee provided an update, following her meeting with the Chief Officer for Transdev. The bus company has received complaints about the timeliness and reliability of its service in the Wetherby ward. The Chief Officer explained that due to work taking place in the city centre and a lack of drivers, it is making it difficult for service to run smoothly as it should.

30. Transdev are keen to ensure that the service reflects what the customers want. They are asking residents and bus users to spare a moment of their time to help them improve the service by filling out a survey. The link to the survey is [We want to know what you really think - Transdev \(transdevbus.co.uk\)](https://www.transdevbus.co.uk/survey). The online form can be filled [here](#). A paper version of the survey can also be found on the X98 and X99 bus.

31. The forum received information on Warm Spaces, where people can gather for free in a warm, safe, welcoming place and maybe enjoy a hot drink and some company. There is an interactive map of venues in the link [Warm Spaces \(leeds.gov.uk\)](https://www.leeds.gov.uk/warm-spaces). Organisations can apply to host a warm space.

32. Together Leeds website is being promoted this winter, as it has other support that is available; financial, heating, warm spaces, water, food, jobs and more. It also has links to the Money Information Centre.

33. The Neighbourhood Policing Team spoke about how the extra Wellbeing funding received from all three wards has helped with keeping burglary and speeding rates down in the area. The police are of the view that without the extra funding from the councillors the crime rates would be much higher in the wards.

34. The next Town and Parish Council Forum meeting will take place on 26 January 2023. It will be held in the Alwoodley ward. The venue and agenda are yet to be confirmed.

Ward Member Meetings

35. Ward member meetings are now taking place on a regular face to face basis, either in the locality or in Civic Hall. Services attending those meetings are; Cleaner Neighbourhood Team, Parks & Countryside, Forestry, Traffic and Highways Maintenance, the Anti-Social Behaviour Team and Youth Service. The councillors find this format of meetings useful as it allows them to be briefed on what is happening in the service areas and also allows them to raise any questions with the service direct. The councillors can then relay information back to their constituents.

Lotherton Hall

36. The opening night of The Lotherton Hall Christmas Experience took place on 25 November 2022. Steeped in traditional Christmas magic, Lotherton Hall is pleased to announce once again the exciting festive woodland walk, Father Christmas in the Elf Village and Mrs Claus in the house. The Christmas Experience takes place from 26 November 2022 until 31 December 2022 and is a great day out for all the family.

Bonfire Night in Walton and Thorp Arch

37. Walton Village Hall Committee held its annual community bonfire event, following the success of the event held last year which was the first for two years. The event involved all the community in Walton and Thorpe Arch with firework displays and food and drink being serviced.

38. The event is a family event, as the younger age group and more elderly come together for a night of fun. Getting the community together is very important for the village and particularly for people who have recently moved to the new housing developments on the outskirts of the village.

Christmas Lights

39. The councillors across all three wards have contributed funding towards Christmas lights and switch on events. One of the events funded by the Wetherby Councillors was the Walton community Christmas lights switch on event which took place at 6pm on Saturday 26 November.

40. This is a joint community event involving the Parish Council, Village Hall, Church, and the village pub. The lights are loaned out by the Village Hall and Parish Council for use by the residents during the December festivities. Volunteers in the village assist the elderly and less able members of the village in setting up the lights outside their homes. The lights bring a much needed lift to the village during these difficult times.

41. Harewood Councillors contributed towards lamp post conversions for illuminated Christmas motifs at four locations in the Barwick in Elmet and Scholes area of Harewood ward which will enhance lighting provision.

Memorial Benches

42. Ward councillors have been notified that the memorial benches for Elizabeth II are to be delivered. The Localities Officer will be working with the parish councils to identify suitable locations for the benches.

Updates from Key Services

Cleaner Neighbourhoods Team

43. This update is in relation to work completed by the Cleaner Neighbourhoods Team (CNT) for both Street Cleansing and Environmental Action.

General Staffing

44. Since 31 October 2022 there is now a permanent, full time Team Leader for the Outer North East area. The new road sweeper driver started as planned on the 5 September 2022 and has had a range of training to allow him to be able to operate a variety of different sweepers and he has now started full time in the area.

Enforcement

45. Councillors are requested to continue to send any referrals via the contact centre or to the ENE Action inbox - eneaction@leeds.gov.uk

46. There have been a couple of recent success stories regarding fly tipping and a hoarders house being cleared.

47. The Serious Environmental Crime Team are continuing to focus on the large-scale fly tipping and other environmental issue such as waste carriers.

48. The Environmental Action Officers are continuing to provide updates on specific cases where ward members are involved.

Halloween and Bonfire night

49. The service has been provided extra resources across the city to cover the Halloween and Bonfire periods. All contact numbers have been distributed to the police and other partners as required.

De-leafing

50. The service has started their de-leafing schedule which will run until the end of this year or into early next year, if required. Councillors have been consulted with as to the areas which need additional focus, especially with the amount of rainfall that has taken place already this Autumn.

Bulky Collections

51. Residents can book a free unwanted items collection if their unwanted items are not suitable for donation, and they are unable get to a recycling centre. Those who live within the Leeds council tax area can have up to five items taken away per collections, with a maximum of four collections per year.

52. CNT continues to support the work that is carried out by volunteers and support litter picking groups across the areas.

Service Changes

53. A review into enforcement is continuing and is carried out by one of the Service Managers.

Public Health

Winter Vaccinations

54. This winter it is expected that many respiratory infections, including Covid and flu, may be circulating at high levels, putting increased pressure on hospitals and other health care services.

COVID-19 Update

55. The autumn booster programme is focused on protecting those who continue to be more at risk of severe Covid. Those eligible for a booster will be contacted by the NHS, either by their GP practice or the NHS National Booking Service.

56. For individuals who have not yet had either of their first two doses of the Covid vaccine (or a third dose for those with a weakened immune system) the advice is to have them as soon as possible. Those who are eligible for the autumn booster but think they have missed a previous booster should still go ahead – they will not need another dose.

57. People aged 50 years and over, those in care homes, and those aged five years and over in clinical risk groups are being offered an autumn booster of Covid vaccine. Those at greatest risk are being invited first. Individuals are being asked not to contact their GP practice for an appointment unless they have received an invitation.

58. Key messages are as follows:

- Continue to wash your hands on a regular basis.
- Although it feels like life is returning to normal, Covid is still with us.
- The virus spreads easily when people are together in enclosed spaces such as on public transport or even indoors at home.
- Getting up to date with your vaccinations is the best defence against infection, to keep yourself and your family healthy.
- The medical professionals at the vaccination clinic will be happy to answer any questions you have about the vaccines. You can read more on [the NHS website](#).
- Visit [Walk-in vaccination clinics](#) for a full list of your options across Leeds.

Flu vaccinations

59. The flu vaccine is being offered free through the NHS to help protect groups most at risk of getting seriously ill. Vaccination is important because more people are likely to get flu this winter as fewer people will have built up natural immunity during the Covid

pandemic. People who get flu and Covid at the same time are more likely to be seriously ill.

60. A free flu vaccination is being offered to the following eligible groups:

- all children aged 2 or 3 years on 31 August 2022
- all primary school aged children
- secondary school-aged children (years 7, 8 and 9 with any remaining vaccine being offered to years 10 and 11)
- pregnant women
- those aged 65 years and over
- those aged 50 to 64 years old not in clinical risk groups
- those with clinical risks and in the older age groups
- those in long-stay residential care homes
- close contacts of immunocompromised individuals
- frontline health or social care workers and carers

61. Further information on eligibility can be found [here](#).

62. The vaccine is available at:

- GP surgeries
- some pharmacies – available to those aged 18 or over
- some maternity services if you're pregnant

63. A list of pharmacies offering the flu vaccination is available [here](#).

Leeds Anti-Social Behaviour Team

64. The current caseload by ward are;

- Alwoodley = 9 active cases
- Wetherby = 7 active cases
- Harewood = 0 active cases

65. The number of cases opened in the last three months by ward and type;

- Alwoodley = 1 of which, 1 x domestic violence
- Wetherby = 2 of which, 2 x noise nuisance
- Harewood = 0

Additional Information

66. The bonfire period passed off relatively peacefully, an officer from LASBT supported West Yorkshire Police from the control room at Elland Road giving advice and assistance on civil powers and information from various systems.

67. One of the LASBT Case Officers working in Outer North East Community Committee area has received a Chief Officer Commendation for her outstanding contribution to partnership working. This is following a referral into the Chief Officer from West

Yorkshire Police who praised her efforts working alongside Neighbourhood Policing Team officers in preventing and reducing anti social behaviour. The NPT asked for her work to receive suitable recognition.

68. Currently there are no other trends or issues emerging. Youth related anti social behaviour has again been challenging over recent weeks as it always is at this time of year but usually settles down once Halloween and Bonfire Night have passed.

CCTV Report

69. The Leedswatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room and the effectiveness of its cameras. The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to councillors and partners.

70. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer North East Community Committee area from 6 September until 22 November 2022.

Cameras Used in the Outer North East Area

71. Three cameras were used to report the incidents that have been captured in the Outer North East area within this quarter.

GDPR – Information Sharing

72. The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

Incidents captured by CCTV operators:

Outer North East Cameras incidents					
	Sept	Oct	Nov	Total incidents per category	
Alarm Activation				Alarm Activation	0
Animals				Animals	0
ASB				ASB	0
Cash In Transit				Cash In Transit	0
Drugs				Drugs	0
Enforcement				Enforcement	0
Fire				Fire	0
Health & Safety		1	1	Health & Safety	2
Police Operation				Police Operation	0
Public Order	1			Public Order	1
Road Traffic				Road Traffic	0
Sexual Offences				Sexual Offences	0
Suspicious Events				Suspicious Events	0
Theft				Theft	0
Travellers				Travellers	0
Weather				Weather	0
Metro				Metro	0
Total Per Month	1	1	1	Total sum of incidents	3

73. CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Outer North East area.

74. Following the recent announcement of the new Full Fibre Network provider being awarded to BT, work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the ward.

Requests For New Cameras

75. The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

76. Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

77. A dedicated CCTV Compliance Team has been established within Leeds City Council.

78. The Compliance Team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

Corporate Considerations

Consultation and Engagement

79. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

80. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

81. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

82. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

83. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

84. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

85. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

86. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

87. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
Alwoodley, Harewood & Wetherby

Report author: Preet Kundhi, Tel No; 0113 535 1239

Date: 12 December 2022 **For decision and to note**

Outer North East Community Committee – Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23. The report was late to be published due to budget figures not being available at the time of publication. Financial decisions are taken to the Community Committee meetings to ensure transparency and that financial regulations are met.

Finance Section

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100,000) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every six months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North East Community Committee this means that the money for the Alwoodley, Harewood and Wetherby ward will be administered by the following parish councils; Aberford & District, Alwoodley, Bardsey Cum Rigton, Barwick in Elmet & Scholes, Boston Spa, Bramham cum Oglethorpe, Bramhope and Carlton, Clifford, Collingham with Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton, Wetherby.
9. It was agreed that CIL monies for Alwoodley, Harewood and Wetherby wards would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback, if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. At the first meeting of the 2016/17 municipal year, the Committee agreed the following 'minimum condition' in order to reassure Members that all delegated decisions would be taken with appropriate Member consultation and only when such a condition has been satisfied:

'That all 3 Ward Members must be in agreement (unanimous) for a delegated decision to be approved'. (Minute No. 17(v), 13th June 2016). This was reiterated at the first meeting of 2022/23, that: 'all 3 Ward Members must give their unanimous approval for a delegated decision to be approved (via a Ward Member meeting or email)'. (Minute No. 12(a), 27th June 2022).

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2022/23

16. The total revenue budget approved by Executive Board for 2022/23 was **£52,220**. **Table 1** shows a carry forward figure of **£96,717** which includes underspends from projects completed in 2021/22. **£76,797** represents wellbeing allocated to projects in 2021/22 and not yet completed. The total revenue funding available to the Community Committee for 2022/23 is therefore **£72,139**. A full breakdown of the projects approved or ring-fenced is available on request.

17. The total amount approved on Table 1. includes all the projects the councillors have approved in 2022/23. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that there is currently a remaining balance of **£14,974**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2022/23

	£
INCOME: 2022/23	£52,220
Balance brought forward from previous year	£96,717
Less projects brought forward from previous year	£76,797
TOTAL AVAILABLE: 2022/23	£72,139

Ward Projects	£	Ward Split		
		Alwoodley	Harewood	Wetherby
Skips	£2,200	£600	£600	£1,000
Community Engagement	£2,000	£500	£1,000	£500
Alwoodley Grit Bins	£6,000	£6,000	£0	£0
Wetherby Grit Bins	£3,000	£0	£0	£3,000
Boston Spa Village Festival	£2,950	£0	£0	£2,950
Queen's Platinum Jubilee Benches - Alwoodley	£3,909	£3,909	£0	£0
Westfield Lane Ford	£2,000	£0	£2,000	£0
Defibrillator	£2,064	£2,064	£0	£0
Queens Jubilee Celebrations Tea Party	£800	£0	£0	£800
Queen's - Harewood	£7,758	£0	£7,758	£0
The Queen's Platinum Jubilee Commemoration	£1,300	£1,300	£0	£0
Queen's Memorial Benches - Wetherby	£7,758	£0	£0	£7,758
Squash Court Showtime Performance	£1,000	£0	£1,000	£0
Queen's Platinum Jubilee	£400	£0	£400	£0
Platinum Jubilee Celebrations	£500	£0	£500	£0
Green Recycling Bin Collection for Collingham Memorial Hall	£225	£0	£225	£0
Alwoodley Road Safety Project 2022 23	£2,545	£2,545	£0	£0
Wetherby Arts Festival 2022	£2,000	£0	£0	£2,000
Harewood & Wetherby Speeding Project	£5,090	£0	£2,545	£2,545
Harewood & Wetherby Burglary Project	£5,090	£0	£2,545	£2,545
Harewood Environmental fund	£10,000	£0	£10,000	£0
Meanwood Valley Trail Inclusivity Plan	£1,000	£1,000	£0	£0
Alwoodley Burglary Project 2022/23	£2,545	£2,545	£0	£0
Sports Pavilion Defibrillator	£1,333	£0	£1,333	£0
Promoting Positivity and Up-Skill Young People	£8,000	£8,000	£0	£0
Santa's Visit	£3,000	£3,000	£0	£0
Barwick In Elmet & Scholes Christmas Lights	£1,000	£0	£1,000	£0
Total Amount Approved	£85,467	31,463	£30,906	£23,098
Actual Remaining Balance (Total/Per ward)	£14,374	£21	£3,118	£11,835

Wellbeing and Capital Projects for Consideration and Approval

19. The following project is presented for Members' consideration:

20. **Project Title:** Thorner Over 60's Drop-In

Name of Group or Organisation: Thorner Over 60's Association

Total Project Cost: £334

Amount proposed: £334

Wards covered: Harewood

Project Description: The funding is to be used to facilitate a warm space in The Bungalow, for anyone over 60 who lives in Thorner and the surrounding area. It will be open on Thursday afternoons 1-4pm from the beginning of December until the end of April.

Community Committee Priorities: Resilient Communities, Health & Wellbeing & Better Lives

Delegated Decisions (DDN)

21. Since the last Community Committee meeting on 26 October 2022, there are no projects which have been considered and approved by DDN:

Declined Projects

22. Since the last Community Committee meeting on 26 October 2022, no projects have been declined.

Youth Activities Fund Position 2022/23

23. The total available for spend in Outer North East Community Committee in 2022/23, including carry forward from previous year, is **£133,381**.

24. The Community Committee is asked to note that so far, a total of **£69,578** has been allocated to projects to be provided in this financial year, as listed in **Table 2**.

25. The Community Committee is also asked to note that there is a remaining balance of **£17,769** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2022/23

	Total allocation	Ward Split 8-17 Population		
		Alwoodley	Harewood	Wetherby
Income 2022/23	£35,500	£13,617	£10,923	£10,958
Carried forward from previous year	£97,881	£32,787	£36,401	£28,692
Total available (including brought forward balance) for schemes in 2022/23	£133,381	£46,405	£47,325	£39,651
Schemes approved in previous year to be delivered this year 2022/23	£48,798	£22,010	£17,769	£9,018
Total available budget for this year 2022/23	£84,583	£24,395	£29,555	£30,632
Projects 2022/23	Amount requested from YAF	Alwoodley	Harewood	Wetherby
Scarcroft Cricket Club Junior Coaching	£8,736	£0	£4,000	£0
Tee Time Tennis 2022	£7,630	£0	£4,000	£0
Leeds Rhinos Summer Camps – Sport and Drama - Alwoodley	£20,500	£10,000	£0	£0
Leeds Rhinos Summer Camps – Sport and Drama - Wetherby	£17,980	£0	£0	£10,000
Queen's Platinum Jubilee - Wetherby	£10,000	£0	£0	£10,000
The 2022 Jubilee Games (Harewood Ward)	£10,000	£0	£10,000	£0
Mini Breeze - Wetherby	£3,650	£0	£0	£3,650
Mini Breeze - Alwoodley	£3,650	£3,650	£0	£0
Tempo FM	£3,500	£0	£0	£3,500
External Training Facilities	£740	£740	£0	£0
Leeds Rhinos Additional Summer Camps – Sport and Drama	£6,080	£6,080	£0	£0
Herd Farm Residential Trips	£2,200	£1,100	£0	£1,100
Winter Wellbeing Provision	£267	£0	£0	£267
Youth Service Day Trips	£1,491	£0	£0	£1,491
Total spend against projects	£96,578	£21,570	£18,000	£30,008
Remaining balance per ward	£17,769	£3,205	£12,768	£1,795

Youth Activity Funding for Consideration and Approval

26. **Project Title:** Junior Indoor Cricket

Name of Group or Organisation: Barwick in Elmet Cricket Club

Total Project Cost: £2,166

Amount proposed: £1,260

Wards covered: Harewood

Project Description: to run inclusive community indoor cricket sessions during February and March of 2023. These sessions would be split into three age groups.

Community Committee Priorities: Child-Friendly City. Health & Wellbeing & Better Lives

Capital Budget 2022/23

27. The Outer North East Community Committee has a capital budget of **£28,195** available to spend, as a result of new capital injection in Autumn 2022 of £700. Members are asked to note the capital allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Capital 2022/23

	£	Alwoodley	Harewood	Wetherby
Balance remaining (per ward)	£28,195	£11,053	£9,587	£7,553

Community Infrastructure Levy (CIL) Budget 2022/23

28. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee).

Monitoring Information

29. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

Corporate Considerations

Consultation and Engagement

30. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

31. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

32. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan

5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

33. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

34. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

35. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

36. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposal for consideration and approval (paragraph 20)
- c. Details of the Youth Activities Fund (YAF) position (Table 2)
- d. Youth Activity Funding proposal for consideration and approval (paragraph 26)
- e. Details of the Capital Budget (Table 3)
- f. Details of the Community Infrastructure Levy Budget (paragraph 28)